

Several changes are being made to TEAMS effective February 28, 2009 to accommodate policy changes dealing with Expanded Categorical Eligibility.

Even though the changes will be effective for the benefit month of March 2009 and beyond, the changes outlined here will not be available in TEAMS until February 28.

## RESOURCE DETERMINATION FOOD STAMPS (EXRF)

The Resource Determination Food Stamps (EXRF) screen will be changed to only count the resources of people with the following participation codes on FS SEPA, for benefit months March 2009 and after: DF-IF, DQ-FF, DQ-DR or DQ-OT. (Resources of all people who are not coded OU on FS SEPA will continue to be counted for benefit months prior to March 2009.)

A new EXPANDED CATEGORICALLY ELIGIBLE field will be added to EXRF (see Figure 1). The field will be above the existing CATEGORICALLY ELIGIBLE field and will only display for benefit months March 2009 and after. Eligibility Case Managers will determine whether the case is Categorically Eligible (CE) or Expanded Categorically Eligible (ECE) and update these fields manually.

For benefit months prior to March 2009, only the CATEGORICALLY ELIGIBLE field will display.

EXRF	RESOURCE DETERMINATION				04/15/09 21:44:22	
FA	FOOD STAMPS				SUZAN P	
CASE NAME: CATELIG, CASI			CASE NUMBER: 000008 MONTH: 0309			
HOUSEHOLD SIZE: 03						
TYP VEHICLES:	CURR MKT VALUE	OWED	PERCENT OWNED	EXEMPT	NON-EXEMPT	VEHICLE USE
HOUSEHOLD ASSETS:	EXEMPT	NON-EXEMPT				
FINANCIAL ACCTS	0.00	0.00				
LIQUID ASSETS	0.00	0.00				
OTHER ASSETS	0.00	0.00				
TOTAL NON-EXEMPT RESOURCES:		0.00		EXPANDED CATEGORICALLY ELIGIBLE: N		
				CATEGORICALLY ELIGIBLE: Y		
TM900061 CASE HAS PASSED THE RESOURCE DETERMINATION TEST						
NEXT-->						

Figure 1 - Modified EXRF Screen (Benefit Month of March 2009 and beyond)

- ◆ Valid codes for the EXPANDED CATEGORICALLY ELIGIBLE field are Y and N.
- ◆ The EXPANDED CATEGORICALLY ELIGIBLE and CATEGORICALLY ELIGIBLE fields will initially be blank when working a new application or a recertification. The cursor will initially be in the EXPANDED CATEGORICALLY ELIGIBLE field.
- ◆ There can only be a Y in one of the fields. If Y is entered in both fields, a new error message will display: CANNOT BE CATEGORICALLY ELIGIBLE AND EXPANDED CATEGORICALLY ELIGIBLE.

- ◆ EXRF will require an entry in both fields if an N has been entered in one of the fields. A new error message, CATEGORICALLY ELIGIBLE INDICATORS MUST BE Y OR N, will be displayed when one of the fields is blank and the other is N. The cursor will then be in the one that is blank.
- ◆ EXRF will automatically set one of the fields to N when a Y is entered in the other field.
- ◆ EXRF will not allow entry of Y in either of the fields if a participation code of DF-IF, DQ-FF, DQ-DR or DQ-OT was entered on FS SEPA. A new error message, CASE DOES NOT MEET CATEGORICALLY ELIGIBLE REQUIREMENTS, will be displayed. The cursor will then be in the categorically eligible field that has a Y.
- ◆ For ongoing cases that are not due for recertification that currently have a Y or N in the CATEGORICALLY ELIGIBLE field, the EXPANDED CATEGORICALLY ELIGIBLE field will display an N.
- ◆ EXRF will allow an update to the EXPANDED CATEGORICALLY ELIGIBLE field for unissued benefit months as of March 2009.
- ◆ If both categorically eligible fields are already filled in upon initial entry to the screen, the cursor will be in the NEXT field.
- ◆ Both of the categorically eligible fields will be locked after benefits have been issued.
- ◆ Benefits will be de-authorized for the benefit month if either of the categorically eligible fields is changed after benefits have been authorized but not issued for benefit months of March 2009 and after.

Note: The CATEGORICALLY ELIGIBLE field will be set as it is currently, for benefit months prior to March 2009 and the cursor will be in the NEXT field upon initial entry.

## **FS ALLOTMENT DETERMINATION (EXAD)**

The FS Allotment Determination (EXAD) screen will use the EXPANDED CATEGORICALLY ELIGIBLE and CATEGORICALLY ELIGIBLE indicators set by the worker on EXRF to perform the correct GMI (Gross Monthly Income) and the NMI (Net Monthly Income) tests.

- ◆ For ECE households, the gross income test will use the new GMI level of 185% of the FPL (Federal Poverty Limit). The NMI test will use 100% of the FPL.
- ◆ Currently, TEAMS does not apply the GMI test to CE, elderly or disabled (E/D) or special (SPE) households, and the NMI test does not apply to CE households. This will not change.
- ◆ The GMI and NMI tests will not change for non-CE and non-ECE households. The GMI test will continue to use 130% of FPL and the NMI test will use 100% of the FPL.

For all benefit months prior to March 2009, the CAT ELIG field on EXAD will display Y or N.

Effective beginning with the benefit month of March 2009, the CAT ELIG field on EXAD will display CE, ECE, Y or N depending on the categorically eligible indicators entered on EXRF.

- ◆ If the ECE and CE fields are set to N on EXRF:
  - ◆ EXAD will display N in the CAT ELIG field.
- ◆ If the CE field is set to Y on EXRF and categorical eligibility has not been updated on EXRF yet:
  - ◆ EXAD will display Y in the CAT ELIG field.
- ◆ If the CE field is set to Y on EXRF and categorical eligibility has been updated on EXRF:
  - ◆ EXAD will display CE in the CAT ELIG field.
- ◆ If the ECE field is set to Y on EXRF:
  - ◆ EXAD will display ECE in the CAT ELIG field.

EXAD	FS ALLOTMENT DETERMINATION	04/26/09 10:29:50
FA		SUZAN P
CASE NAME: CASE, ECE	CASE NUMBER: 000008	MONTH: 0309
HH TYPE : REG HH SIZE: 03	COUNTABLE 1,738.40	LIMIT: 1,467.00
CAT ELIG : ECE	25 PCT DQN: N	RESIDES ON RESERVATION: N
EMPLOYMENT INCOME : 1,464.40	UTILITY ALLOW TYPE :	
SELF EMPLOYMENT INCOME : 0.00	UNEARNED INCOME :	274.00
TOTAL EARNED : 1,464.40		
EARNED INCOME DEDUCTION: 292.88	NET INCOME AMOUNT :	1,302.00
FARM LOSS DEDUCTION : 0.00	COUPON ALLOTMENT :	72.00
STANDARD DEDUCTION : 144.00	PRORATED ALLOTMENT :	0.00
MEDICAL DEDUCTION : 0.00	AFTER GOVT REDUCTION :	0.00
DEPENDENT CARE DEDUCT : 0.00	NEW ALLOTMENT AMOUNT :	72.00
CHILD SUPPORT DEDUCTION: 0.00	AUTH PAID ALLOTMENTS :	72.00
SHELTER COST DEDUCTION : 0.00	ALLOTMENT AMOUNT :	0.00
SELF SUPPORT EXCLUSION : 0.00	RECOUPMENTS (INFO) :	0.00
AFDC REDUCED BY : 0.00	25 PCT DQN DED (INFO) :	0.00
TOTAL DEDUCTIONS: 436.88	FINAL ALLOT (INFO) :	0.00
BENEFIT TYPE: RE	SIX MO REPORT: N	BENEFIT ISSUANCE: MI
BENEFIT AUTH : C83711	SIX MO DATE: 0000	CERT THROUGH: 0309
HOLD REMNDR DATE: 000000 DEN/CLOSE REAS:	APPROVAL CODE: 01	
HOLD REASON:	AUTH REP REQ:	
TM900590 CORRECTION - IS ELIGIBLE - NO ALLOTMENT CHANGE		
NEXT-->		

Figure 2 - Modified EXAD screen

Online help for the CAT ELIG field on EXAD will be updated as follows.

FIELD:	(YES OR NO QUESTION)	VALID PRIOR TO 03/09 AND FOR FUTURE MONTHS IF CATEGORICAL ELIGIBILITY HAS NOT BEEN UPDATED ON EXRF
Y	YES	
N	NO	
FIELD:	(CE, ECE, Y, N)	EFFECTIVE 03/09
CE	CATEGORICALLY ELIGIBLE	
ECE	EXPANDED CATEGORICALLY ELIGIBLE	
N	CASE IS NOT ELIGIBLE FOR CE OR ECE	

## **RECERTIFICATION FOR SIX MONTH REPORTERS AND CHANGE REPORTERS**

When a SNAP case is due for recertification or a 6 month report, rollover (month-end) processing currently de-authorizes SNAP benefits for the month following the recertification or 6 month report due benefit month. The rollover process will be changed to reset the resource eligibility factor to ??? on FSED and will blank out both of the categorically eligible fields on EXRF when a SNAP program is rolled into the month following the recertification month or rolled into the month following the 6 month report due month. The worker must update the categorically eligible fields on EXRF prior to authorizing benefits on EXAD.